

LAWS, RULES AND REGULATIONS
Of the
JEFFERSON COUNTY BARBER COMMISSION

Jefferson County Courthouse
716 Richard Arrington Jr. Blvd. N, Room 543
Birmingham, Alabama 35203

BARBERING IS A PROFESSION

WORK

DAILY

TO

UPGRADE

THE PROFESSION

Every barber who wants to combine professional skill with modern scientific knowledge, and desires to maintain high standards of service will naturally keep their shop in clean and sanitary condition.

LAW

CODE OF ALABAMA

Barbers and Barbers' Colleges

Unlawful to operate without license or to violate provisions of this subdivision or regulations adopted thereunder. –It shall be unlawful for any person, partnership, association or corporation to act as Barber, a Barber teacher, an apprentice barber, a scalp specialist, house barber, or to operate a barber college, barbershop, or other like business, or to advertise or assume to act as such in any county within this state having a population of 400,000 or more according to the last or any subsequent federal decennial census, without first having obtained a license issued by the barber commission of the county wherein such act is done or sought to be done. No partnership, association or corporation shall be granted a license unless every member or officer of such partnership, association or corporation, who actively engages in the barber business, barber college or like business of such partnership, association or corporation, shall hold a license as Barber, issued pursuant to this subdivision. It shall also be unlawful for anyone to violate the provisions of this subdivision, or the printed rules and regulations adopted by the barber commission under authority of this subdivision.

DEFINITIONS –A barber, barber shop, barber college, apprentice barber, barber teacher, scalp specialist, house barber, or other like business within the meaning of this subdivision, is a person, firm, partnership, association or corporation, who shaves or trims the beard, gives facials or scalp massages, or treats the same with oil or other preparations, singes, shampoos, cuts or dyes the hair of human being, or applies hair tonic or other cosmetic preparation clays, or lotions, to the scalp, neck or face, or engages in teaching of any person or persons in the art of barbering. No school of barbering nor any student therein shall be allowed to charge for any service rendered by any student. The provisions of this subdivision shall not apply to persons who render any of said services to members of their immediate families; to lawfully engage in the practice of medicine, surgery or beauty culture (working on female persons only); to person actively engaged in the military service of the United States government while acting of line of duty; to registered nurses in the course of their employment as such; to any state institution; nor to any public school or state education institution, or other school or instruction, supported in whole or in part by public funds, in which the art of barbering is taught, but no such school or institution shall make any charge for personal services rendered by student of barbering. Provided further, that such public school or institution where barbering is taught, shall comply with reasonable health standards promulgated by the local board of health of the county where such school or institution is located.

BARBER COMMISSION: There shall be a Barber Commission for the county consisting of three (3) members, herein at times referred to as “the Commission.” The present members of

said Commission having been previously appointed by the County Commission, shall serve for the duration of their term, but in the event of a vacancy existing at the time of taking effect of this Act or occurring in the future, said vacancy shall be filled and all subsequent members of the Commission shall be selected or appointed in the manner provided in this Act for terms of three (3) years.

The members of said Commission shall be nominated by the barbers licensed by the Commission and only those so licensed shall be eligible to vote for nominees for appointment to the Commission. The Commission, at the time, shall be composed of three (3) members, all of whom shall be licensed barbers, who have been so licensed by the Commission for a period of five (5) years prior to their appointment and be actively engaged as barber at the time of their appointment. The Commission shall, sixty (60) days prior to the expiration of the term of any member of the Commission for such county, give notice in writing to the licensed barbers that there will be a vacancy on the date of the expiration of the term of the member whose term is about to expire; or if a vacancy is caused by any reason, other than expiration of the term, the Commission shall, within thirty (30) days after such vacancy occurs, give notice to the licensed barbers of the existence of such vacancy. In either event, the licensed barbers will be requested to nominate two (2) licensed barbers to fill each vacancy. Nominations shall be made by petition signed by not less than twenty-five (25) licensed barbers, which said petitions may be in substantially the following forms: "We, the undersigned licensed barbers do hereby nominate (insert name of person who is required to possess the qualifications herein provided at the time of such nomination for the barber vacancy) as a member of the County Barber Commission for the term of three (3) years (insert beginning of term) and ending (insert ending of term), unless earlier terminated by death, resignation or removal." Each member of the Commission must be over the age of twenty-five (25) years and licensed by the Commission as a barber. All nominations are required to be filed with the Commission on or before twenty (20) days from the date fixed for mailing ballots for nomination for the members of said members.

Upon receipt of the nominations and at the expiration of the time for filling such nominations, the probate judge shall cause to be prepared one or more voting machines containing properly prepared ballots showing all qualified candidates for each commission place to be filled. The probate judge shall then call an election to be held on the fourth Monday in July and the run-off to be held on the third Monday in August. The probate judge shall select as many voting officials as it deems necessary to conduct the elections and shall compensate them in the same manner as officials in public elections are compensated. Such officials shall not be barbers or employees of the commission or connected in any way with the business of barbering. The probate judge shall designate one official to be the returning officer who shall supervise the conduct of the election and certify the results to the Commission. A list of qualified voters shall be prepared by the probate judge, and the officials shall identify each voter and check off his name after he votes. A time shall be set for opening and closing the polls, and the officials shall conduct the voting in the same manner as the voting in public

elections, and shall lock the machines and count the results as in such elections. The probate judge or his designated agent, shall examine the returns and make the final decision as to any challenged vote or on the disqualification of any voter. The voting procedure set out above shall be followed and upon examination of the returns the probate judge shall announce the name of the person who received the highest number of votes as elected to fill the vacancy on the Barber Commission. The Governor of Alabama may remove a member of the Board upon proof of charges for inefficiency, incompetency, immorality, or professional misconduct. Any person elected to the Board shall, within ten (10) days after the election, take an oath or make affirmation before properly qualified officer that they will faithfully and impartially perform the duties of their office. This oath or affirmation shall be filed with the Probate Judge of the County. The terms of the members of said Commission shall be for three (3) years and until successors are elected and qualified. There shall be, at no time, more than two (2) commissioners residing or doing business in any one city, town or village of such county. A majority of the Commission shall constitute a quorum. The Barber Commission shall organize, by selecting from its members, a chairman, and may do all things necessary or convenient for carrying into effect the provisions of this Act. Each member of the Commission shall receive as full compensation for each day actually spent in the work of said commission, the sum of Thirty Dollars (\$30.00) and not exceeding Four Dollars (\$4.00) for expenses thereby incurred. The members of said Commission shall be paid for their attendance for at least one barber commission meeting each week; and not more than two (2) additional meetings in one (1) calendar month if in attendance in Court or other official commission business. The Commission shall appoint and, at its pleasure, may discharge a secretary. The county health officer of such county shall appoint and, at his pleasure, may discharge inspectors. Such inspectors subject to the approval of the Commission shall be practicing barbers who have had five (5) or more years of experience as a barber. They shall give their full time to their duties and as compensation therefore, shall receive a salary to be fixed and paid by the Barber Commission. Neither the secretary nor inspectors shall be related by blood or marriage to any other person employed by the Commission or to the members of the Commission. Said Commission shall also have the power to employ any other necessary help for the enforcement of this law, outline their duties and fix their compensation subject to the general laws of this State. The Commission shall obtain such office space, furnishing, and other convenience as shall be reasonably necessary for carrying out the provisions of the Act.

The Barber Commission shall have the power and authority to establish and promulgate reasonable sanitary rules and reasonable regulations for the conduct of barbers, apprentice barbers, barber teachers, barber shops, and scalp specialists provided however, that no barber's license shall be issued to an individual for the practice of barbering unless said individual qualification:

- 1) 1,500 hours from accredited Barber College
- 2) High School Education or the equivalent

3) Of good moral character.

The Commission and the inspectors are authorized and directed to inspect all barber shops, barber schools and places of business of scalp specialists in the county, and for such purpose any member of the Commissioner, its duly authorized agent, may enter upon the premises of such barber shops, barber schools and scalp specialists any time during business hours. A copy of the sanitary rules and other regulations adopted by said Commission shall be furnished to each licensed shop owner and barber and barber school doing business in the counties hereby affected. The inspectors shall be deputized by the Sheriff of the county and by each succeeding sheriff that shall be elected in the county. The inspector shall make bonds in the amount of Two Thousand Dollars (\$2,000.00) covering his acts as said inspectors of the Barber Commission of the county. The sheriff of the county and members of the Barber Commission, shall not be liable for any of the acts of the inspectors. The bond premium shall be payable by the Barber Commission of the county out of the funds of the Barber Commission. The inspectors shall have the power and authority to arrest persons guilty of a violation of any of the provisions of this Act, of the Health and Sanitation Laws of this State or of any municipality in the county hereby affected and also for a violation of the printed rules and regulations adopted by this Commission under authority of this Act. He is further authorized to take and preserve any evidence of such violation until final disposition of said cause. The principal office of said Commission shall be located at the county seat. The Commission shall adopt a seal, with design as it may prescribe engraved thereon, by which it shall authenticate its proceedings. Copies of all records and papers in the office of the Commission duly certified and authenticated by its seal shall be received in evidence in all courts with like effect as the original. The Commission shall make and keep on file in its office an annual report, which report shall summarize all the activities of the Commission relative to the examining and licensing of barbers, barber apprentices, barber teachers and scalp specialists and the suspension or revocation of such license or refusal of issuance of license or renewal license and the issuance and revocation of license of barber shops, barber colleges and other like business, and shall also show all collections and all disbursements of funds collected pursuant to this Act. All records kept in the office of the Commission under the authority of the Act shall be open to public inspection at all reasonable times. All fees and charges collected by the Commission under the provisions of this Act shall be paid into the treasury of such county and shall constitute a separate fund to be disbursed by the county treasurer on order of the Barber Commission and with the approval of the chairman of such Commission. All expenses incurred by the Barber Commission, including the compensation of members and their employees and compensation and expense of Inspectors, shall be paid by the county treasurer as of such separate funds upon checks signed by the chairman of said Barber Commission and countersigned by one other member of the Barber Commission, provided that the total expense for every purpose incurred shall not exceed the total fees and charges collected and paid into the county treasury by said Barber Commission and any monies in excess of One

Thousand Dollars (\$1,000.00) remaining in said separate fund at the end of the fiscal year not expended as herein provided shall become a part of the general fund of the county.

LICENSE; TO WHOM GRANTED – Licenses shall be granted only to persons of good moral character, who have an elementary school education, or its equivalent, at least eighteen years of age, have practiced as an apprentice for a period of at least one year, and has passed a satisfactory examination conducted by the commission and paid the required fee. Provided, however, the Barber Commission may grant an apprentice barber license to any person or persons who is seventeen years old or older, who has engaged in the occupation of barbering for a period of less than one year, and who has an elementary school education, or its equivalent and who is of good moral character, upon the applicant successfully passing said commission's examination for licensing a barber, as herein set forth and paid the required fees.

License to operate a barber shop, barber college or similar business shall be granted only to persons of good moral character who have at least an elementary school education, or its equivalent, who are at least 21 years old, who have engaged in the occupation of barbering for a period of one year, who have been recommended by three licensed barbers of the county, who is a bona fide resident of the county over which the Barber Commission has jurisdiction and who has passed a satisfactory examination conducted by the Commission and paid the required fees and licenses.

APPLICATION FOR LICENSES; HEARING, APPEALS AND FEES – Every applicant for a barber's license, apprentice barber's license, barber teacher license, scalp specialist license shall apply there for in writing on blanks prepared or furnished by said Barber Commission. It shall be accompanied by the recommendation of at least three barbers doing business in the county, not related to the applicant, certifying that the applicant is of good reputation, is qualified to practice the profession of barbering, and recommending that a license be granted. The application shall be accompanied by the application fee of Thirty-five Dollars (\$35.00) and a reputable doctor's certificate certifying that said applicant has no communicable or contagious or infectious disease. Applicant for a license to operate a barber shop or barber's college, or other like business shall apply therefore in writing on blanks prepared or furnished by said Barber Commission. It shall be accompanied by the recommendation of at least three barbers doing business in the county, not related to applicant, certifying that the applicant is of good reputation is qualified to practice the profession of barbering and to operate such establishment and recommending that a license be granted. The application shall be accompanied by the application fee of Seventy-five Dollars (\$75.00) and a reputable doctor's certificate certifying that said applicant has no communicable or contagious or infectious disease. Should any application not be approved, one-half the fee filed therewith shall be refunded to the applicant and one-half thereof shall be retained by the commission for the expense of conducting the investigation and examination by this subdivision required. The commission after an application in proper form has been filed, shall before refusing to issue a license set the application down for hearing determination as hereinafter provided. The

commission shall issue a license in such form as it may prescribe, which shall show the name and address of the licensee and the barber shop or college, in which he is employed. The seal of the commission be imprinted and such additional matter placed thereon as the commission may designate. It shall [be] the duty of each person, partnership, association or corporation to conspicuously display his license in his place of business. The commission shall issue to each licensee a picket card, on which shall be an imprinted of the seal of the commission certifying that the person whose name appears thereon is a licensed barber or operator of one of the businesses named as the case may be. The original fee for each barber's license, apprentice barber license, barber teacher license, and scalp specialist license shall be Thirty-five Dollars (\$35.00) and the annual renewal license shall be Twenty Dollars (\$20.00). The original license for each person to operate a barber shop, or other like business, shall in addition to fee hereinbefore provided, pay Seventy-five Dollars (\$75.00) and the annual renewal fee of Two Dollars (\$2.00) per chair. The original fee for each person to operate a barber college shall be, in addition to the fee hereinbefore provided, Two Hundred Fifty Dollars (\$250.00) which fee shall be due and payable annually. Every license shall expire on the 31st day of December each year. Said license for the ensuing year shall be due and payable January 1st of each year and delinquent on the first day of February of each year. There shall be no exemptions from the payment of these licenses by any barber, scalp specialist, barber apprentice, barber teacher, barber school, barber shop operator, partnership, association or corporation, or school board of public institution where a fee is charged for barbering. Any barber, barber shop, barber college or other like business within the meaning of this subdivision and any person, firm partnership, association or corporation who fails to pay the licenses herein prescribed within the time required by this subdivision shall, in addition to the license required, pay a penalty of twenty percent of the amount of the license due and, in addition to the licenses and penalty, shall pay interest at the rate of one-half of one percent per month or fraction thereof from the date at which the license became due and payable. The commission shall issue renewal license for the ensuing year in the absence of any reason or condition that might warrant the refusal of granting of the license upon the receipt of the written request of the applicant, accompanied by the annual license fee therefore, as herein required, and accompanied also by a certificate of a reputable physician asserting that the applicant then has no contagious, communicable, or infectious disease. The commission may upon its own motion, and shall upon the verified complaint in writing of any three (3) persons making out a prima facie case, investigate the actions of any persons hereby affected, and shall have the power to refuse issuance of a license or renewal license and shall have the power to suspend or to revoke any license issued under the provisions of this subdivision at any time where the licensee in performing or attempting to perform any of the acts mentioned herein is found by the barber commission to be guilty of (a) violation of any state, county, or city statute or ordinance pertaining to the operation of the vocation or business hereby affected, (b) or violation of any of the printed rules or regulations established by the commission under authority of this subdivision, (c) or who has failed upon request of the inspector to give evidence and/or proof of the compliance with the same. The commission shall, before denying an application for a license or a renewal license or before

suspending or revoking any license, set the matter down for a hearing, and at least twenty (20) days prior to the date set for the hearing, notify the applicant or licensee in notice shall contain an exact statement of the charges made and the date and place of hearing. The applicant or licensee at all such hearings shall have the opportunity to be heard in person and by counsel. Such notice may be served by delivery of the same personally to the applicant or licensee, or by mailing the same by registered mail to the last known business address of such applicant or licensee. In preparation and conduct of hearings, the commission shall have the power to require by subpoena the appearance and testimony of witnesses and the production of papers, and any member of the commission may sign subpoenas, administer oaths, and examine witnesses. The fees and mileage shall be the same as prescribed by law in judicial procedure in the circuit courts of this state in civil cases. Any party to a hearing shall have the right to the attendances of witnesses in his behalf. In case of disobedience to the subpoena, any member of the commission may invoke the aid of any court of competent jurisdiction in requiring the attendance and testimony of witnesses and the production of papers and such court may issue an order requiring the persons to appear before the commission and give evidence or produce papers as the case may be and any failure to obey such order of the court may be punished by the court as a contempt thereof. Any person so refusing to appear and give testimony required by such commission shall be guilty of a misdemeanor. If the commission shall determine that any applicant is not qualified to receive a license whether original or renewal license, or that any licensee is guilty of a violation of any of the provisions of this subdivision, or any of the printed rules and regulations adopted by this commission under authority of this subdivision, a license shall not be granted, or the same suspended or revoked, as the case may require. Upon request of the applicant or licensee in writing, the commission shall furnish said party with a definite statement of its findings of facts and its reason or reasons for refusing to grant the license or for its suspension or revocation of same. The findings of the commission may be appealed to the circuit court of the county in which the principal office of the commission is located, provided an appeal is taken within thirty (30) days after final determination of the commission. Any person desiring to appeal under this subdivision shall file with the commission or some member thereof, a notice in writing that he appeals to the circuit court, with at least two (2) solvent sureties payable to the county wherein the case will be tried, conditioned to prosecute such appeal to effect, and upon failure to do so, to pay all costs and damages which may be taxed against him by the circuit court on such appeal. Such appealed case shall continue to be given a preferred setting in the circuit court until it is heard by the court. Such bond to be approved by the circuit clerk of the county and any cause so appealed shall be tried de novo in said circuit court. The commission shall at least every three (3) months hold an examination for the purpose of determining the qualification of any applicant to become barbers, barber apprentices, shop operators or teachers in barber schools, scalp specialists and shall conduct said examination in accordance with the provisions hereof, and in accordance with the rules and regulations promulgated by said commission not inconsistent with the subdivision. Said examination to be conducted in the city, town, or village where the principal office of the commission is located.

PENALTIES – Any person violating the provisions of this subdivision or the printed rules or regulations adopted by the commission under authority of this subdivision shall upon conviction be punished by a fine of not more than One Hundred Dollars (\$100.00) or by imprisonment for a term not to exceed two (2) months or by both fine and imprisonment in the discretion of the court. This provisions [provision] shall also have application to any officer or agent of a corporation or association operated in violation of this subdivision or in violation of any of the printed rules or regulations adopted by the commission under authority of this subdivision. Any court of competent jurisdiction in the county shall have full power to try any violation of this subdivision or any violation of any of the printed rules or regulations adopted by this commission under authority of this subdivision and upon conviction the court may in addition to the fine and imprisonment hereinabove set out and at the court's discretion, revoke the license of the person, partnership, association and corporation violating the terms hereof.

RULES AND REGULATIONS

To further provide for the conduct of barbers, apprentice barbers, barber teachers, barber shops, barber schools, and scalp specialists, the following rules and regulations are adopted as provided for under Section 255 of Title 62, as amended, of the Code of Alabama, as Revised:

1. Each person making application to be licensed in Jefferson County, follow these procedures: Make application for their license, furnish medical form, state as to where they intend to work. They may be furnished at this time a permit good under the Commission's next meeting date. They will be notified as of this meeting date, by the Commission, Secretary of Inspector. They will come in to be interviewed at this time, and this will be the beginning of their examination for license. The interview will represent a possible 20 points, the written examination possible 50 points, practical examination possible 30 points. Applicants failing to show for their interview or any other phase of the examination forfeits permit and must cease functioning.

2. No owner or manager of barber shop or like business shall be allowed to hire or employ more than two (2) apprentice barbers at a time.

3. No owner or manager of barber shop or barber college shall employ any person unless said person has on file a current health certificate signed by a licensed practicing physician stating that said employee is free from any communicable or contagious disease or from a venereal disease.

4. No barber, barber college or barber shop will be permitted to operate in a building being used in whole or in part for living and sleeping quarters unless all connecting doors are closed and sealed.

5. No barber college or barber shop will be permitted to be open for business nor will any barber, apprentice barber, student barber or scalp specialist to practice the art of barbering on Sundays.

6. No barber shop, barber college, partnership, association, or corporation shall be granted a license to operate a barber shop or barber school unless said barber shop or school toilet facilities supplied (soap, tissue and towels) with running water connected with city's water pressure and drained through pipes into sewers; and in all cities, towns, and localities which are not supplied with city water and sewers, the tanks approved by the Jefferson County Health Department.

7. Each barber shop, barber college or like business must maintain hot and cold running water to toilet facilities and to an adequate number of wash basins in the barbering area.

8. The exterior and interior of all barber shops and barber colleges shall be kept in a clean, orderly and sanitary condition at all times.

9. No barber shop owner, manager or operator of a barber college, partnership, association or corporation or other like business shall permit any person suffering from any contagious or communicable disease or from a venereal disease to act as a barber, apprentice barber, student barber in any barber shop or barber college in Jefferson County.

10. Every barber, apprentice barber, barber student immediately after using any comb, razor, scissors (shears), clippers, detachable blades, tweezers, rubber discs, parts of vibrators, or any other article or appliances which come in contact with skin of a customer, or for the service of any person served in a barber shop:

- a. Shall clean the same immediately after each use.
- b. Shall sterilize the same by immersing them in boiling hot water, wood alcohol, denatured Ethel alcohol, murax solution or any other solution of known strength and efficiency which is recommended by reputable manufacturers as a barber shop;
- c. After immersing in the sterilization fluid, shall place the same in light type sterilizer, or a cabinet sterilizer containing a sufficient strength of formaldehyde; and
- d. Shall at no time leave the instruments (used by the barber in serving a customer) on the work stands other than while such instruments are in use.

11. Mugs, shaving brushes, powder puff, sponge, finger bowl and hair dusters, in connection with serving of a person in a barbers shop, is prohibited.

12. Every manager of a barber shop, barber college or like business:
 - a. Shall equip said barber shop or barber college with an adequate sterilizer for each chair maintained in said barber shop or barber college; and
 - b. Shall keep said shop, college or business, and all furniture, tools, appliances, and other equipment used therein, in a clean and sanitary condition at all times.
13. All face towels and steam towels shall be laundered by a licensed and health inspected laundry company, and none but freshly laundered and sterilized towels that have been stored in a closed dust-proof container shall be used for each patron.
14. No barber, apprentice barber or barber student shall leave any used towel on his work stand, lavatory or any place where it may be accidentally or intentionally used for the service of another customer, nor shall any owner or manager of barber shop, barber college or like business permit the same to be done.
15. Every barber, apprentice barber or student barber, when cutting any person's hair, shall place a freshly boiled and laundered towel about the neck in such a manner as to prevent the hair cloth from touching the skin, or shall use a sanitary paper neck band.
16. No barber, apprentice barber or student barber shall permit any person to use the headrest of any barber's chair under his control until after the headrest has been covered with a towel that has been boiled and laundered since last used, or by clean new paper.
17. All towels used on each patron must be discarded in a closed receptacle, and must not be left lying on work bench or wash bowl.
18. No person affected with any eruption, rash or disease of the skin, covering the face and neck, shall be shaved in a barber shop or barber college.
19. Every barber, apprentice barber or student barber shall cleanse his hands thoroughly immediately before serving each customer, and shall be clean both as person and dress.
20. No barber, apprentice barber or student barber shall use alum or other astringents, for or in the service of a customer, unless the same be used in a powder or liquid form and applied on a clean towel or in a similar sanitary manner.
21. No person, partnership, association, barber college or corporation shall be allowed to operate a barber shop, barber college or other like business in Jefferson County unless such shop or barber college or like business shall at all times be under the direct supervision of a shop operator or a licensed barber instructor who holds a valid and unrevoked license issued by Jefferson County Barber Commission as such.

22. No barber shop owner, barber college, firm or corporation shall hire or employ any person to engage in the practice of barbering, or to operate a barber shop or barber college unless such person then holds a valid, unexpired, and unrevoked license as such from the Jefferson County Barber Commission.

23. No journeyman barber, apprentice barber or student barber shall practice barbering in any barber shop, barber college or like business, unless such barber shop or barber college has a valid, unrevoked license from the Jefferson County Barber Commission.

24. No person, firm or corporation shall move a barber shop or barber college into any building until the building has been inspected and approved by the Jefferson County Barber Commission; and any person, firm or corporation desiring to move any barber shop or barber college must file a written notice with Jefferson County Barber Commission thirty (30) days before moving said barber shop or barber college.

25. No apprentice barber will be allowed to qualify for a journeyman barber's license until said apprentice barber has served at least twelve (12) months in Jefferson County as such.

26. No journeyman barber will be allowed to qualify for a shop operator's license until he or she has been barbering in Jefferson County continuously for twelve (12) months or longer as a journeyman barber.

27. No preparation sold by any scalp specialist shall be sold without bearing a label stamped on the container thereof stating the said tonic, salve or cosmetics have been manufactured or prescribed by a licensed practicing physician, chemist or pharmacist. And if a preparation or cosmetic is not manufactured by the person whose name appears on the label, the name shall be qualified by a phrase which reveals the connection such person has with such preparation or cosmetic such as "Manufactured for and Packed By,," "Distributed by,," or other similar phrase which expresses the facts.

28. All advertisements or ads referring or relating to scalp treatments shall specifically state scalp specialists are not medical men, but are licensed under the Jefferson County Commission.

29. No owner, manager of a barber shop, barber college, or scalp specialist shop shall be allowed to have any tonics, creams or other types of cosmetics in or around the work stands that do not have labels on the bottles or jars specifically stating the contents therein.

30. No owner or manager of barber shop, barber college, firm or corporation shall be allowed to keep any domesticated animal or fowls in any barber shop or barber college in Jefferson County.

31. No barber will be granted a license or allowed to practice barbering in Jefferson County who is an habitual user of alcoholic liquor, or who is addicted to the habitual use of drugs.

32. No barber shall practice barbering in any place other than a licensed barber shop, except that any licensed barber in a licensed barber shop may furnish barber service to persons at their place of residence or in institutions in cases of sickness, incapacitation, confinement, and extreme emergencies.

33. All barber shops shall keep permanently displayed a conventional pole or a sign reading: "Barber Shop", and no other sign shall be displayed on or about the front of a barber shop other than name of the barber shop, name of the manager or a sign designating the opening and closing hours.

34. Any barber shops, barber school or college whose proprietor or manager or instructor or teacher has been warned by the Inspectors of the Jefferson County Barber Commission of a violation of these Rules and Regulations the second time shall be cited, according to law, to appear before the said Commission to show cause why his or her license should not be suspended or revoked.

35. The owner or manager of every barber shop or barber college shall post his or her Inspection Sheet in a prominent place for the information of the public.

36. No applicant for an apprentice barber license, journeyman barber license, shop owner's license or a scalp specialist license will be granted a renewal of said license where the applicant has not renewed the license within two years, until such applicant requalifies himself by taking another examination.

37. **SUGGESTED MINIMUM REQUIREMENTS for an approved barber shop are as follows:**

Adequate location

Sufficient amount of floor space

Ample light

Facilities for hearing

Proper ventilation

Clean walls and ceiling – these should be painted at least once each year

Suitable flooring (hardwood – tile – composition – linoleum)

Readily accessible toilet facilities with ample water supply.

Dimension of Shop

A minimum length of at least ten feet for a one-chair shop, fifteen feet for a two-chair shop and five feet additional length for each additional chair.

A minimum width of not less than twelve feet when waiting chairs are not opposite or in line with barber chairs. A minimum width of sixteen feet when waiting chairs are opposite or in line with barber chairs.

Proper Fixtures

One barber pole or barber sign

Stand and mirror or the equivalent

Barber chair (revolving type)

Sanitary headrest equipped with paper

Closed container for clean towels

A covered soiled towel receptacle for each chair

One washstand for each chair in operation

A lather machine for each chair maintained

Running hot and cold water

A supply cabinet for stock of towels and supplies

Seating accommodations for not less than three persons

A clothes tree or its equivalent to accommodate the wraps of at least three customers

One cabinet or closet for mops, brooms, etc.

Sufficient number of tools and instruments for each chair

Adequate Supplies

- Sufficient freshly laundered clean face towels and steam towels for each chair
- Sufficient clean haircloths for each chair
- Neck strips and dispenser
- Headrest paper

38. RULES AND REGULATIONS GOVERNING THE ESTABLISHMENT OF SCHOOLS OF BARBERING IN JEFFERSON COUNTY

1. It shall be necessary for any person, firm, corporation, association, lessee, transferee to apply to the Board for a certificate of registration and registered school of barbering, within the meaning of said Act and these rules, said application to be accompanied by the payment of the original registration fee as herein provided for.

2. Any person, firm, corporation, or association which directly or indirectly receives compensation for teaching persons any branch of barbering, shall be classified as a school of barbering and will be required to comply with the provisions and rules and regulations of the Board.
3. A school license shall not be granted until the matters and things set out in the application have been complied with and the school has been inspected by a member of the Board and/or Inspector. A temporary permit cannot be issued to barber schools.
4. All persons desiring to open a barber school should contact the Jefferson County Barber Commission for an appointment to meet with the Board to discuss their plans. The Barber Commission must have a least 90 days to investigate and review such proposed school.
5. Persons desiring to open a barber school already in operation must make an appointment to meet with the Board to discuss plans before purchase is made. Same procedure must be followed as opening a new school.
6. A school desiring to change location must notify the Board and submit the change of address, type of building, descriptive floor plans showing a minimum of 1200 square feet floor space. Schools changing location must have an inspection by inspector and/or board member, and new location approved by the Board before moving to new location.
7. If the name or ownership of barber school is changed, new license must be issued subject to original licensing fee.
8. In considering whether the establishment of a new barber college in a particular area will be determined to the public welfare, the Board shall consider the need for barber college facilities, as the case may be, in the community where the proposed barber college is to be located giving particular consideration to:
 - (1) The economic character of community.
 - (2) The adequacy of existing barber shops and barber colleges in that community.
 - (3) The expressed opinion of registered barbers in the area of the proposed college, evidenced in person or by written petition to the Board.

APPLICATION

All applications shall be filed with the Board and completed on forms provided by the Board and include the following:

1. The exact location of the proposed school and a descriptive floor plan showing a minimum of 1200 square feet floor space available for instructional purposes, location

of restrooms, location of classrooms, shampoo area, entrances, exits and the names and location of pieces of equipment to be used in each room.

2. An inventory of all equipment to be provided and maintained and used in the school. School owner must sign an affidavit that all equipment is owned by the school.
3. Name and addresses of proposed students.

(Minimum of ten students required to open a new school.)

4. Application fee in the amount required in Barber law.
5. Approval by city zoning board for Barbering in the event said city is zoned. If city or county is not zoned, a statement to this effect must be completed and signed by city or county authorities.

ALL SCHOOLS OF BARBERING SHALL PROVIDE AND MAINTAIN AT ALL TIMES MINIMUM PREMISES AS FOLLOWS

1. The building must contain not less than 1200 square feet floor space, and must be completely segregated and separated from any other building or place of business. It is not permissible to have XXX pending of any type between a school and any other place of business.
2. The building must comply with all local board of health rules and city codes and specifications.

INSTRUCTION QUALIFICATION

1. All persons desiring to become Barber Instructors must meet the following minimum requirements:
 - (a) Hold a license as a Barber
 - (b) Shall complete a teachers training course in Barbering consisting of at least 500 hours in a registered school of Barbering.
 - (c) Upon completion of training, pass an examination to the satisfaction of the Board
 - (d) Student instructors completing hours must apply for Board examination within one year from the date of completion or lose credit for hours.

AUTHENTICATION

The foregoing Rules and Regulations of the Jefferson County Commission were revised and readopted as revised by the said Commission in Regular Session of the 18th day of October, 1991, and became effective and in full force and effect on that day.

JEFFERSON COUNTY BARBER COMMISSION
RHEGESS PERRY, CHAIRMAN
DONALD S. MATHEWS, JR., MEMBER
JUAN FRANCISCO CEPEDA, MEMBER